**South West Simulation Network**

**Minutes**

 **Date:** 05/04/2022

**Time:** 10:15 - 11:45: Network meeting

**Held on:** MS Teams

**Attendees**

Adam Khan, Alex Clark, Angela Lait, Ann Gllagher, Ben Hester, Bill Wylie, Charli Watkins, Claire Langman, Claire Levi, Clare Nadaf, Daisy Obsborne, Dan Freshwater-Turner, Daniel Tucker, Elaine Leach, Emily Barnfield, Emily Saldanha, Emma Borders, Gemma Witchard, George Kendall, James Hambidge, Jenifer Minford, Kate Thomson, Kay Roscoe, Laira Pearson, Laura Harrison, Lisa Merrett, Lucy Leighton, Lyn Garland,

Maria Smith, Maria Tsakmakis, Matthew Carr, Megan French, Nicki France, Paul Spring, Phil Elverd, Phil Peacock, Rebecca Williams-Lock, Rebekkah Thomas, Roxane Amroliwalla, Samantha Northover, Samual Haupt, Samual Janoff, Shona Hill, Simon Hall, Simon Kersy, Sophie Lawson

Stephanie Cuthill, Stephen Haupt, Timothy Mason, Ursula Rolfe, Victoria Rata, Wai Yee Tse, William Henderson, James Goodliffe

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| **Agenda Point** | **Agenda Item** | **Notes** | **Owner** |
| 1 | Welcomes & Apologies  | Welcome to GMC colleagues who are observing this meeting. The network group and meeting are open, and people are welcome to contribute. DFT explained Sim Network covers a large geographical region and didn’t go through apology list as too many.  | DFT/WT |
| 2 | Executive Meeting feedback | The Sim Network is open to anyone involved in immersive technologies across the South West and is a community of practice. Hospital Trusts and other NHS/teaching organisations are greatly represented, despite the large geographical area. From within this group, members are invited to join the smaller executive group to help make strategic decisions and make a larger contribution to the network group. People in Sim Network are welcome to join Exec meeting if they wish to become more involved.People are now needed to help score Sim projects. The project application window closed on Friday 8th April 2022 and DFT encouraged more people to become scorers. WT would like more people to score (approx. 10-12 applications per scorer). There is a scoring meeting on 5th May 2022. | DFT/WT |
| 3 | Minutes of the last meeting | Minutes from last meeting have been shared with network. No particular actions need updating. Minutes accepted as accurate since no objections received.  | DFT/WT |
| 4 | Workstreams:* Technicians
* Multi-agency working
* Telemedicine / TEL
* Research
* Standardised patient
 | Activity within the Network has been aligned these five workstream areas. TEL = Technology Enhanced Learning (XR). Standardised patient means having an actor/member of faculty playing a role within the scenario. People are encouraged to join these workstreams. Leads are available for each workstream:1. **Sim technicians –** GW reported that they had a meeting in early March and are collating information for training events. They have designed a questionnaire to ensure they are delivering the right training and content. Everything is on Teams and welcomes SW technicians to join. Content is created on a separate workstream channel.

Sim Tech apprenticeships are now open for applications: [information link](https://www.instituteforapprenticeships.org/apprenticeship-standards/education-technician-he-assistant-technician-and-simulation-based-technician-v1-0)This is a new career pathway within NHS which attracts people from a variety of different backgrounds. Also, a new accreditation pathway through the Science Council RSciTech qualification - built on a career pathway for clinician scientists. Both qualifications are important for Sim Technicians. 2) **Multi-agency working -** Simon Kersey provided an update. They had a meeting recently to facilitate collaboration around a promising project for hospice and end of life sim involving the University of Gloucester and several hospices. This could involve VR and immersive 360o video. The workstream is in early development stages. Difficulties getting people together. 3) **Telemedicine / TEL -** This involves innovative technologies such as XR and new ways of delivering simulation-based education. No regional meetings have been held since last time network meeting. Nationally work is ongoing. Tim Mason is doing a workshop in June with Chris Jacobs. Involving 360o video and integration in education. They will report back at future network meeting. DFT invited Tim to lead workstream.  Gemma mentioned that in higher education they have learning technologists who could be involved, but this role does not exist in NHS. Some previous funding applications were for people to produce content for video technology and making films. Call to investigate this further since a gap currently exists for Immersive Technology officers in South West. Money is available for part time appointments and can be flexible. Please contact DFT for further information if anyone is interested. Chris Gay leads on this for HEE.4) **Research -** LB provided an update on her research project at the last network project meeting. A newly appointed researcher is being funded at MSc level to look at the impact of activity in the SW region. This workstream is likely to increase and people should email simulation.sw@hee.nhs.uk if they’d like to be involved. 5) **Standardised patient -** LM reported that due to Covid and heavy workloads, they haven’t yet been able to have another meeting. The group is very proactive. Best practice guidelines and safety checklist have been uploaded to the SharePoint site and are available - <https://healtheducationengland.sharepoint.com/sites/SN-SW?e=1%3A8fe0abc676be4a218a995c283db12909>  LM reported that for people joining Standardised patient workstream, One Note is also available.  Content for a two-day training course for standardised patients has been developed and will be piloted once a date has been fixed. There needs to be training courses for both faculty working with standardised patients and for people looking to be standardised patients. Plan to showcase this at forthcoming Network meeting in July 2022. DFT: Sharing of resources is currently only available through HHE SharePoint site – there are issues regarding access outside of HEE. Going forward, likely to be better ways of information sharing available; for example NHS Future Collaborations website and the Learning Hub.  | Gemma WitchardWayne EvansDan Freshwater-TurnerLiz BerraganLisa Merett |
| 5 | Trust/project Updates: | Shona Hill from Taunton & Somerset Foundation Trust: They have been running some AHP student simulations and investigated live streaming for remote students. The trial went well and last week they worked with the Tel team to film some sims for a promo video to showcase to other teams with the aim of getting more teams involved. Dan Ashman from Somerset Foundation Trust: Working with TEL team on a Virtual Reality project with computing students from Taunton college. They have developed a simulation around a community based wound check. Students are working on this project with the idea to virtually enter a patient’s house to do a post-op assessment with all the virtual kit including blood pressure monitors and obs. machines. They will embed some wound images for virtual assessment. Project in early stages. Nicki France from Dorset HealthCare University NHS Foundation Trust: Team have managed to set up a Twitter account - @DhcFellow. Currently they are reaching out to other trusts within the area to find out what they are doing. They hope to put in a bid for manual handling training and portable sim equipment (for resuscitation and manual handling training) in the next funding round. They have a meeting with supplier this afternoon for portable screens. She has made lots of contacts and people are interested in possibly embedding sim training into their training programmes. DFT mentioned the slide set on iRIS for one day train-the-trainers course for use in-house. There are some modules available on the eLearning for life website. NF is using Victoria’s materials to raise awareness within her organisation. She and would like some examples or case studies of where sim training is used and the benefits. DFT recommended looking at HEE TEL simulation and immersive technologies website. Victoria Rata: Team have now run their first sim at St. Margaret’s hospice in Taunton which was well received, and they plan to do more. DFT commented on the expansion of sim into new areas of healthcare.  | All |
| 6 | Simulation Podcast | EB (who works as an educator in Cornwall Training Hub) has created a podcast and is looking for people to talk on it. EB outlined the various stages in setting up a podcast e.g. by starting with a planning document which included things like length, content and artwork. EB outlined her artwork. Link to the podcast teaser (also, available on spotify/apple podcasts etc) <https://www.buzzsprout.com/1893667/9693252-introduction-to-primary-care-spotlight.mp3?download=truethe>EB used Buzzsprout to host the podcast, paying a fee of around £8 for 3 hours content, so that episodes can remain on the site longer (whereas the free version only allows content to remain for a few months). Buzzsprout can be accessed via Spotify and Apple podcast player etc. Anchor is easy to use and can be accessed via Spotify, this reduces the need for lots of recording, since Anchor uses the microphone on Smartphones. People can be interviewed by sending them a link from Anchor to their mobile phone, which can then be used for recording the interview. She also sends interviewees a preparation sheet which helps reduce the time required to about one hour. [Audacity](https://www.audacityteam.org/) is then used to edit the podcast and improve the sound quality (training available via YouTube videos). The audio file from Audacity can be exported to Buzzsprout which can be used to schedule episodes. Emma produces official episodes for Cornwall Training Hub and bonus episodes to showcase wider work focused on Primary Care for which she welcomes input from the network (contact: Emma.Borders@nhs.net). Everything is done remotely and so is also good for people delivering teaching. DFT reminded the group that other podcasts are available.  | Emma Borders |
| 8 | IRIS Update | iRIS is a fantastic resource for sharing simulation resources and collaboration, which everyone can access by emailing simulation.sw@hee.nhs.uk. AC provided an introduction briefing and teaching demo to IRIS which is about writing high quality scenarios. These can be updated, imported and reused. Scenarios can be manikin or patient based and are included in a library of over 500 shared content scenarios. There are different wizards for manikins and SP which follow a step through process. This means the various scenarios can easily be updated and resources added for different learning objectives. There is a debriefing section and additional users can be added. Alex also ran through the different sections of this tool including discussions, briefings, document and export functionalities. Alex also ran through future plans including charts, stats, email digests, export to zip files and intelligent library searches. They are hoping to integrate with Virti and other platforms in the near future. iRIS continues to develop and change. People in the SW region are one of the biggest users in the world and network members are encouraged to help make this a better platform. Please email AC (alex.clark@irishealthsim.com) if you would like more information, support and they welcome feedback. DFW praised the depth of knowledge provided for standardised patients in a variety of settings.  | Alex Clark |
| 9 | Simulation Funding Applications 2022 – overview of next steps & Mentor guidance | The deadline for applications for project funding extended until Tuesday 12th April 2022 due to clinical pressures. Outcomes to made and communicated by early May, so payments from HEE can go out in June 2022. This means people can start in post during this same financial year to avoid difficulties. DFT thanked everyone who has agreed to score applications in the current round of bidding. People will not score their own bids and wants multiple people to score each bid.  | DFT/WT |
| 10 | National Agenda for Simulation & TEL Network:* HoloLens pilot
* Training recovery
* Accredited Apprentice training /technicians update
 | WT went to national meeting yesterday and reported lots of work taking place in faculty development, training recovery and HCC pilot scheme to loan equipment (e.g. VR equipment including googles). If anyone is interested in borrowing equipment to try before buying, they should contact WT and DFT. WT reported development on mastery learning pathways including simulation with pre-learning packages. There are also a number of workshops available through Asphi on VR, Moulage, leadership & innovation for Asphi members. Other things are available on eLearning platform which will be circulated with the minutes (below). eLearning faculty training is also available. HEE TEL website for simulation and immersive technologies: <https://www.hee.nhs.uk/our-work/technology-enhanced-learning/simulation-immersive-technologies> contains resources including an immersive technologies toolkit hosted on the learning hub. <https://www.vrims.tv/><https://learninghub.nhs.uk/Catalogue/heetelsimulationandimmersivelearningtechnologiesportfolio>  | DFT/WT |
| 11 | AOB | Ann Gallagher is advertising a two year post at Exeter, which DFT is happy to advertise with the rest of the Network when more details are available. DFT welcomed Emily Barnford who has joined the network as a professional education simulation fellow for the next 12 months.  | All |
| 12 | Future Meetings, Training and Organisation: | Network Meeting:* 14th July 2022 - Hybrid
* 13th October 2022 - Hybrid

Project meeting:* 7th June 2022 – Virtual
* 6th September 2022 - Virtual
* 8th December 2022 – Virtual

Meeting on 14th July is the first hybrid meeting. DFT would like to hold meetings on a rotating basis around all the regions across the southwest. The Network meeting would be hosted in the middle of the day, with opportunities for networking and highlighting resources and facilities beforehand. In the afternoon there could be different educational workshops including faculty development, XR technologies or standardised patients etc. People could attend in person, but if unable to travel, then they could at least attend the network meeting virtually. DFT looking for volunteers to host the meetings on the dates above. Conference: HEE will have a combined multi-professional conference on 14th Oct 2022 in Taunton racecourse. Details not yet available, but requests people to note the date.  | DFT/WT |