

Health Education England SW Simulation Network

Simulation and TEL Project Application Form 2021

Introduction

Health Education South West Simulation Network (HEESWSN) has been allocated funding for projects which will seek to develop multi-disciplinary education through the use of innovative educational technologies across the South West region. Such projects will usually be based around simulation-based education, but might also include e-learning programmes, virtual reality technologies and others.

Funding will usually be in the form of Fellowships for one year, but other projects will also be considered subject to the scoring criteria. Where projects propose to appoint simulation technical staff, priority will be given to projects that utilise Apprenticeship schemes, and which will deliver training pathways in line with the RSCiTech qualification (<https://sciencecouncil.org/scientists-science-technicians/which-professional-award-is-right-for-me/rscitech/>).

The projects must support the development and delivery of multi-professional educational projects and initiatives throughout the South West region within NHS providers, HEIs, social care or other healthcare settings. Any resources developed through these projects must be shared with other NHS providers, for instance using the iRIS platform. All proposed projects must align **with at least one of the 5 Simulation Network**

- **Multi-agency Simulation Activity**
- **Simulation Technicians**
- **Research**
- **Virtual Simulation, Digital Technologies and Innovation**
- **Standardised Patients.**

Project leads must be supported by an executive sponsor from their host organisation and will be expected to submit quarterly reports to HEESWSN. HEESWSN will support the project team with a dedicated mentor drawn from the Network, and the team will be encouraged to share their progress with the other successful project teams at Network meetings.

Project funding will incorporate funds to execute the project (such as a salary for the Fellowship position) and other costs that are deemed necessary. Purchase of simulation equipment will be not usually be funded, but applicants are welcome to incorporate requests for specific items of equipment within the overall bid.

HEESWSN will convene a Simulation Project Selection Committee who will be representative of the Network and will include members from a diverse range of backgrounds. The committee will be tasked with assessing bid applications and the final group of successful bids will be selected based on merit.

Division and management of the funds

The intention is to spend the funding supporting Trusts, NHS providers and other healthcare organisations in establishing educational projects with demonstrable human factors, patient safety and quality improvement benefits for multi-professional workers within their organisation and across the SW region, or supporting development of a safe and capable workforce, preventing ill health and supporting healthier lives. Furthermore, HEESW proposes that organisations explore the sustainability of these posts with the intention of permanently funding the role after the 12 month funded post ends.

Simulation Fellowship roles may be drawn from medicine, nursing or other healthcare professional backgrounds. Technician posts funded as part of this funding stream should be open to all eligible applicants and should be linked to Trust Apprenticeship Schemes where possible. Technician posts do not normally have to be filled by individuals with a clinical background, but the range of technician roles is wide and all suggested posts will be considered. Funding will be available for a maximum of £30,000 per project. Priority will be given to projects that target groups or organisations that have limited access to simulation-based education or other TEL interventions.

Criteria and contractual obligations for bids

Bidding organisations are obliged to provide suitable professional continuing support for a fellow, technician or other staff member employed as part of the project. It is imperative that there is time set aside that enables the fellow/technician to convene at least **weekly** with a project lead or mentor from their organisation. They should also be provided with appropriate resources to support the project – information and a proposed outline about these must be detailed in the bid.

HEESWSN will provide a named member of the Network who will be the liaison between the Network and each project, and who will provide external mentoring and guidance as well as receiving project reports and updates, as detailed below. We would anticipate that the Network Liaison would have contact with the fellow/technician and project lead on a monthly basis, with quarterly face-to-face meetings, and agreement to this is a fundamental requirement in order to receive funding.

The bid must include a detailed section describing how the fellow/technician and/or the project they undertake will improve the quality of patient services and enhance patient safety, and how this will be shared across the South West region through HEESWSN. All projects will be expected to develop multi-professional and multidisciplinary groups in their work, ensuring full inclusion of medics, nursing, AHPs and other organisation employees.

Full co-operation and participation is required from all organisations, fellows/technicians and mentors with the use of iRIS (www.irishealthsim.com). This is a web platform to developing, collaborating and sharing of simulation and education resources.

All healthcare workers engaged in SBE in the South West region can have access to the system and this will be arranged for all successful applicants if they do not already have access. All scenarios and learning materials developed must be uploaded to the iRIS system for collective use where appropriate.

Whilst all fellows/technicians, project leads and other staff appointed through this funding stream will be employees of the bidding organisation and not of HEESW, it is a prerequisite of the bid that good communication is fostered and maintained with the Simulation Network and the Associate Deans for Simulation.

A detailed quarterly update is required from each project. This is essential to ensure a regular review with risks and issues at the end of each quarter is reported to HEESW via the Network Liaison. An end of project form detailing outcomes and benefits must be completed to demonstrate value for investment.

Meetings of the HEESWSN will be held quarterly throughout the year, and attendance at these meetings is mandatory. Additional meetings will be organised to support development of the fellows/technicians and project leads within their roles, provide a forum for sharing practice and activity and offer educational development. Projects also undertake to present their project at the annual South West Simulation Network Conference, held in October of each year (next due to be held in October 2022).

A project lead and executive sponsor is a precondition for each bid. Assurances will be required from these individuals that the project has full support from the organisation and all parties involved from each division that the project crosses.

Finally, projects must be novel and not previously funded through the HEESWSN – the funding is strictly for one year only and will not be recurring.

Guidance on completion of the application form:

- Applications should clearly outline the planned Human Factors, Patient Safety and Quality Improvement objectives to be addressed through a simulation-based or other TEL educational intervention.
- Priority will be given to projects which include strategies to train disciplines or groups that do not currently have access to this type of training or are based in organisations without established access to this type of training.
- Priority will be given to projects which support clinical placements in health and social care organisations.
- Priority will be given to projects that take a multi-disciplinary approach to training.
- Priority will be given to projects that incorporate innovative technologies or other educational methods.
- Priority will be given to projects that will prevent ill health and support healthier lives.
- Priority will be given to projects that will enhance healthcare resources across the South West region.
- Priority will be given to projects that involve partnerships between organisations and between the NHS and private enterprise.

Identified professional background of fellow/technician, project lead and other proposed project staff

- Applications should clearly state the professional background of all staff who are to be involved in the project, or the proposed background of staff that are planned to be recruited. In situations where the fellow/technician has already been identified their details should be included in the application. In most situations it would be expected that the project lead will provide mentorship to the fellow/technician, but if this is not the case then proposals for how the fellow/technician will be mentored should be included. Applications where mentoring arrangements for the fellow/technician have already been identified will be favourably reviewed.

Organisational resources to support fellowship

- The bidding organisation should outline the resources available to support the project in terms of infrastructure, support staff including mentoring systems and access to equipment to implement the project. In situations where resources are not yet in place applications should be accompanied with a business plan outlining organisational funds identified and steps being taking to ensure resources will be in place.

Support from the Organisation leadership

- Applications should identify how the objectives of the project align with the strategic intent of the organisation. In addition, written support from leadership (an executive sponsor) of the bidding organisation must accompany the application along with information about how the post will be professionally supported.

Level/grade of Fellow (eligibility for Simulation Fellowships)

- Positions will be open to all health and care professionals across the Southwest. Please state clearly in the bid application the staff group, grade and/or level of the proposed Fellow. In cases where an organisation's application for funding has identified the professional background of the proposed Simulation Fellow to be medical, only postgraduate trainees of the level ST4 and above will be considered. Where the organisation has proposed a Fellow from another professional background they must hold a band 6 post or above during the fellowship. SAS and non-training grade medical Fellows should be ST4 equivalent or higher. An exception may be made in situations where the proposal is to employ a simulation technician at a lower band than Band 6, but in this case it would be expected that the technician would not be the Project Lead. Where funding is not sufficient to employ the fellow on a full-time basis, there should be a plan for employing them in a less than full time capacity and making up their hours with clinical work or through other means.

Scoring of applications

Applications will be assessed with a score of 1-5 on each of the following criteria:

- Detailed description of objectives and scope of the proposed project
- Potential contribution of project to improve patient safety and outcome
- Potential for the project to increase opportunities for clinical placements in health and care settings

- Clear commitment to the multiprofessional nature of the project and its goals
- Information about how the project/intervention links with Trust and HEESWSN objectives/workstreams
- Potential for benefits to the wider healthcare network across the South West
- Comprehensive description of implementation methodology and timeline of the initiative
- Detailed information about the level of support and resources that will be in place in the organisation to ensure success of the project
- Details of the named mentor for the simulation fellow/technician, including their experience in simulation, human factors, quality improvement and patient safety activities
- Clear and detailed description of how monthly progress reviews will be carried out
- Evidence of support from leadership of proposed clinical implementation area (detailed letter of support to be included)
- Clear plans for the evaluation of impact identified
- Thorough plan for disseminating the results from the project described in detail

Application process

Proposals for consideration (including this form and supporting documents) should be sent by email to PenADAdmin.SW@hee.nhs.uk by 12 noon on Friday 30th July 2021. Scoring and evaluation will be completed during August and shortlisted applicants will be notified as soon as possible. Successful projects will receive their funding from HEE in before the end of 2021. Projects should be able to commence before the end of the 2021-22 financial year.

Proposals must be submitted using the pro-forma in this document and will be assessed using the criteria listed above. The decision to shortlist a project proposal will be based upon the quality and relevance of the submitted information on this form. Please complete HEE South West Project Initiation Document (page 5-8 Brief PID value less than £10,000 or Full PID for greater than £10,000, pages 5-15). HEESW PID **must** also be completed, and will form the basis of ongoing project management through HEESWSN if the project is successfully funded (PID Part 2 pages 12-14). In addition, please complete the additional application questions on page 15.

Requests for further information and any queries about the application process should be directed to the Associate Deans for Simulation – Wai-Yee Tse and Dan Freshwater-Turner (wai-yee.tse@nhs.net or dan.freshwater-turner@uhbw.nhs.uk)

Please complete the HEE South West Project Initiation Document and additional application questions (please note that the additional application questions should be completed for **both Brief or Full PIDS**) below:

HEE South West Project Initiation Document

PART 1 – Initiation and Review - To be completed for Review (And then updated during Project Delivery as necessary)

(Please refer to guidance document to aid completion)

Section 1 – Summary					
Funding Year:	2021-22	Project Title:	MDT student nurse simulation Facilitator (Band 6, 0.5WTE)		
Funding Required from HEE:	£24,000	Organisation to receive funds:	Somerset NHS Foundation Trust		
Total project value:	£24,000	Other Funding Bodies:		Value:	£24,000
NHS Priority:	Cross System (ALL)	Main staff group impacted:	Multi-disciplinary Teams	Primary aim:	Improve staff experience of providing care
Start Date:	01/10/2021	End Date:	30/09/2022	Revised End Date:	Select date
Project Manager - Name and Title:	Daniel Ashman AHP Practice Facilitator Lead		Email Address:	Daniel.ashman@somersetFT.nhs.uk	
Project Manager - Organisation:	Somerset NHS Foundation trust		Contact Number:	07879 672797	
Provide a short summary for the use of these funds including the output:	<p>Over the past year we have invested in equipment and have worked with a number of our AHP and nursing teams to implement and demonstrate the benefit of simulation. This MDT student simulation facilitator will imbed simulation as a regular component of student placements and will facilitate large scale multi-stage multidisciplinary simulations to improve the patient pathway across the whole integrated care system. Please note we are submitting a second bid for a part time MDT student AHP simulation facilitator with a similar goal to develop simulation offerings within nursing placements – we may merge the funding into one full time post with the focus to expand across nursing and AHP teams and imbed a culture of multi-disciplinary simulation learning.</p>				

Geographical Area Covered:		<input type="checkbox"/> HEE Region: Please Select <input checked="" type="checkbox"/> ICS: Please Select <input type="checkbox"/> Training Hub: Please Select <input type="checkbox"/> Other... <i>please overwrite...</i>			
HEE Star:	Upskilling	COVID-19 Related:	No	People Plan:	5. Growing and Training our Future Workforce
<i>For ICS projects:</i> Is this project aligned to all ICS Diversity and Inclusion Plans?					Yes
Please provide, if appropriate, a short summary:		Somerset FT recruitment and project planning will align with the people plan			
<i>For HEE projects:</i> Is this project aligned to the HEE SW Diversity, Inclusion, & Participation Business Plan?					Please Select
Please provide, if appropriate, a short summary:					
Does this project contribute to widening participation in the healthcare workforce?					Please Select
Please provide a short description:					
Is Expert by Experience (EBE) included within this project?					Please Select
If yes, how? If not, please explain why?					

PID Completed By: (Name, Email, Job Title & Organisation)	Daniel Ashman Daniel.ashman@somersetFT.nhs.uk AHP Practice facilitator lead, Somerset NHS Foundation trust	Date:	23/07/2021
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HEE SW PPMO Internal use only:

Date Received by HEE PPMO:	Select date	HEE REF number:	
HEE SRO/PL/SRM/THB&DM:		HEE Programme/Priority/Theme:	
Date Reviewed by HEE:	Select date	Review Outcome	Please Select

Section 2 – Briefly outline why this funding is required?

Background / Need:	<p>This post will help imbed simulated learning sessions within our current placement offering. This will help support our clinical teams to continue to offer high levels of placement learning but will also improve the exposure of our students to a wider range of scenarios. The simulations will be linked to placement competencies to enable the students to achieve sign off. The post holder will develop on existing multi-stage and multi-disciplinary simulations to widen across the MDT workforce to span the whole system improving the placement experience and uniting our system wide workforce. Simulations will span AHP, nursing, medic and healthcare science teams improving the training of our staff and students. The post holder will expand on our current virtual training options and expand learning environments created using 360° imagery. The post holder will work closely across practice development, simulation deteriorating patient/patient safety and TEL teams to ensure high quality learning experience to improve patient care in all clinical areas across the integrated care system.</p>
Rationale:	<p>To ensure we have suitably prepared, highly skilled, confident and competent registrants by broadening exposure to simulated clinical scenarios while as a student on placement in Somerset. This in turn will increase patient safety and assure excellent quality of compassionate care delivered to the population of Somerset.</p> <p>The MDT nurse student simulation facilitator will work under the supervision of Daniel Ashman, AHP practice facilitator lead. Daniel has experience in utilising simulated learning to support students on placement over the past year. During the COVID pandemic the trust has developed new initiatives to enable students to achieve competencies while on placement. Daniel has presented and shared best practice at the HEE SW Diagnostic radiography group, he was on the Digital panel at the Health Careers Live conference and has submitted the simulation placement to the CSP for posting on the placement models website.</p> <p>This post will increase clinical placement capacity by supporting students while on placement with weekly simulation sessions relevant to the placement area. The vision is to deliver weekly MDT simulations involving all students within the clinical area to enhance the learning and guarantee exposure to certain clinical scenarios and to test escalation pathways. We have developed sessions for our stroke services including escalating care of a patient following an extension to their stroke, a fallen patient on the ward/in the community, aspiration pneumonia. Within this offering we would develop a pathway simulation starting in the community setting/social care setting escalating care into the acute setting involving OT's, Physio's Nurses,</p>

Section 2 – Briefly outline why this funding is required?

	<p>diagnostic radiographers Health care scientists, ODP's and medics. The use of our imaging phantom will add an extra dimension to the simulations.</p> <p>This post will create similar simulated learning packages within our acute setting, community teams, social care partners and to support placement expansion within our mental health settings. We have started creating a video clinical reasoning journey for a single patient through the mental health services the post holder will be able to support our clinical teams to fulfil this ambitious project for students to experience the whole patient pathway and to see how their input affects the future outcome for the patient.</p> <p>The post holder will expand existing 360⁰ virtual home visit eLearning's. We currently have 1 fully set up virtual property to complete simulated home visits. The post holder will work with our TEL team to further develop a wider offering of properties but also expand the sessions into falls risk assessments, community nurse visit training tools. The will also use the video technology to create virtual introduction/tours into clinical areas with imbedded introductions to the different staff in the clinical areas.</p> <p>The post holder will also support students within the simulation team on a tried and tested placement model – currently submitted to the CSP for sharing as an innovative placement profile.</p> <p>Within Somerset FT we have an existing simulation team to cover community, acute and MH settings, this post will work alongside the existing team, with the purpose to increase student attendances. We have an existing bank of simulations that can be utilised in this project and have access to a variety of simulation mannequins including an imaging phantom. We have existing 360⁰ cameras for the post holder to use to develop the virtual simulation projects and excellent links with our TEL team.</p>
<p>Scope (including benefits to the wider healthcare network across the South West)</p>	<p>Exposure of student to broader degree of clinical experiences, Support in achievement of placement competencies Support clinical teams with placement expansion MDT simulations will improve the understanding of all those involved in the patient pathway which will subsequently lead to an improved service.</p>

Section 2 – Briefly outline why this funding is required?

	<p>Involving MDT staff from across the system will improve the communication channels and integrate the workforce to improve patient care.</p> <p>Simulated scenarios will result in improved outcomes for patient care.</p>
<p>Alignment to other strategies (including Information about how the project aligns with Trust and HEESWSN objectives (including the five HEESWSN workstreams):</p>	<p>This project will align with the following objectives from HEESWSN,</p> <ul style="list-style-type: none"> • Multi-agency Simulation Activity – By involving MDT staff from across the whole system • Virtual Simulation, Digital Technologies and Innovation – through expansion of 360° imagery simulated offering and also through live streaming of the simulations to involve staff across the patient journey to learn from each other’s interaction with the patient <p>One of the current trust objectives is to integrate the workforce across the system. Using simulation the post holder will enhance the learning across all staff involved and improve the patient journey through community, acute and social care.</p> <p>With the current need to increase student placement activity this project will support clinical teams to expand and support students to achieve their placement competencies.</p>

For PIDS with a Total Value less than £10,000 please now complete [Section 3](#).

For PIDS with a Total Value greater than £10,000 please now complete [Sections 4-8](#)

Section 3 – ** Only Complete for PIDs with a Total Value of less than £10,000 **

	Milestones	Anticipated Cost
<p>High Level Costings Breakdown:</p>		£
		£
		£
		£
	TOTAL:	£Total
<p>What will be measured or evidenced to demonstrate impact of this investment?</p>		

Section 3 – ** Only Complete for PIDs with a Total Value of less than £10,000 **

How will this project be evaluated to understand the benefits realised from the investment?

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End of Part 1 (Brief PID)

Section 4 – How and what will be measured to demonstrate benefit / impact?

Please outline what SMART measures / KPIs you will use to monitor and assess the impact of this investment. (add additional rows if needed).

Provide Information for PID to be approved: **Provide Initial Information – then refine during Delivery of Project:**

Ref	Beneficiary(s) (Who will benefit from this project)	Benefit Type (How will people benefit from this project)	Benefit Classification	When do you expect to realise this benefit?	How will the anticipated benefit be measured?	What is the baseline for comparison?	What is the projected outcome / target?
1	All nursing, AHP, medical and healthcare science students	Enhanced learning opportunities while on placement, increased exposure to simulations to aid competency sign off	Qualitative Benefits (Unquantifiable)	Within 6 months of project start	Student feedback, simulation attendance figures, number of multidisciplinary pathway systems simulations delivered	Existing student simulation attendance figures – 55 attendances over the past 6 months	Increase existing student simulation attendance by 55 students over the year
2	Health and social care partners	Exposure to simulated learning opportunities and involvement in patient pathway MDT multi-stage simulations	Qualitative Benefits (Unquantifiable)	Within 6 months of project start	Number of multidisciplinary pathway systems simulations delivered	0 – these are not delivered across system at present	Deliver monthly patient pathway simulations
3	Patients and service users	Patient safety increase and service experience due to improved multidisciplinary working and streamlined patient pathway experience	Qualitative Benefits (Unquantifiable)	Within 6 months of project start	Number of patient safety incident forms referencing student activity		

4	All nursing, AHP, medical and healthcare science students	Increase student placement capacity	Quantifiable Benefits (but not monetisable)	Upon project completion (end date)	Number of clinical placements offered across nursing and AHP	Total number of AHP placements 2020-21 – 231 Total number of nurses hosted 2020-21 - 230	Increase placement numbers by 10% across the system
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Section 5 – If the project will deliver Training Modules (upskilling), please complete the table below:

Course / Module Title	Training Provider	Accreditation Status	Start Date	End Date	Total Cost	Number Plan	Number Completed
		Choose an item.	Select date	Select date	£		
		Choose an item.	Select date	Select date	£		

Section 6 – What is the Plan to deliver this funding (milestones)?

Please list the milestones you plan to deliver with timescales and anticipated costs. Please also note that evaluation is a mandatory final milestone.

PLAN				ACTUAL			
Milestones	Start Date	End Date	Anticipated Cost (£)	Expenditure (£)	Diff (£)	Forecast (£)	Status
1. Recruit to post	31/08/2021	31/10/2021	£24000	£	£	£	Not yet started
2. Run first fully imbedded weekly simulations to a placement offering	01/01/2022	28/02/2022	£0	£	£	£	Not yet started
3. Start monthly multi stage multidisciplinary simulations	01/11/2021	01/11/2022	£0	£	£	£	Not yet started
4.	Select date	Select date	£	£	£	£	Not yet started
			£	£	£	£	

Section 7 - Project Evaluation – Dissemination – Sustainability

<p>Description of how monthly progress review will be carried out</p>	<p>All attendances at simulations are recorded and feedback gained. Part of the feedback records what profession the attendees are and if they are a student. A report will be created from this data to demonstrate student simulation activity.</p> <p>The number of multi-disciplinary pathway simulations will be recorded</p> <p>Placement activity is recorded and reported to HEE quarterly. This data can be used to compare to last year's placement activity to monitor expansion.</p> <p>The Practice development team are informed of all incidents involving students, A monthly review of number of incidents will be compiled.</p>		
<p>Provide a summary of the evaluation methodology that will be used to evaluate this project:</p>	<p>This will be from a mixture of quantitative data – number of attendees, number of simulations delivered, but also qualitative data from the feedback questionnaires of the simulations and overall placement feedback. The student experience feedback will help direct the future direction the simulations will take.</p>		
<p>Will evaluation be internal or external? <i>(If over 100K, external evaluation required)</i></p>	<p>Internal</p>	<p>Name of external organisation conducting the evaluation:</p>	<p>N/A</p>
<p>Please provide details of how you will measure the impact:</p>	<p>Impact will be measured by the experience of the student which will be gained from the individual simulation feedback but also the overall placement feedback which will be collected via an online survey. This will be reviewed by the project lead, Daniel Ashman.</p> <p>The practice development team are informed of all incidents involving students. The number of incident forms will be monitored as an outcome measure of this project.</p>		
<p>How will the findings/successes/lessons learned from this project be shared?</p>	<p>The outcomes will be shared locally via the practice development team with the placement areas and wider to the clinical care strategy group. Innovative placement models can be submitted to the AHP professional bodies to be shared on their placement model website. This project can be submitted to the CAHPO awards to share recognition of the work achieved.</p>		

<p>How will the learning from this project / investment be continued over-time? (i.e. sustainable / business as usual / mainstream)</p>	<p>This post will work with the clinical teams to imbed simulated learning as part of the placement model. As part of this we will work with the clinical teams to deliver simulation train the trainer sessions to enable the clinical teams to deliver the simulated learning sessions in house.</p>
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Section 8 – What are the identified Risks to the delivery of the milestones (section 6), and the potential disbenefits from this project/ investment succeeding and how will these be mitigated?

Definition: A risk is an event that has not yet occurred but will negatively impact delivery of the investment objectives.

Ref	Risk Description	Date Identified	Severity 1 (low) – 5 (high)	Likelihood	Total risk score Severity x likelihood	Mitigating action	Risk Status
1	Failure to recruit	23/07/2021	3	1	3	By merging both AHP and nursing funding into a single post will multiply the potential recruitment pool	Open
2	Resistance from clinical teams to engage with simulated learning	23/07/2021	1	1	1	The existing work has already created the engagement from clinical teams to imbed simulated learning in placement offerings. We will continue to educate teams on the benefits to simulated learning	Open
3	Logistical difficulties of engaging multiple teams from multiple locations	23/07/2021	1	1	1	With the use of video streaming we can engage students from different sites for the simulations without the need to travel. The simulation suite in our academy can be used	Open

						to replicate the clinical environment if an area is specifically busy, Imaging can also be done in this area.	
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End of Part 1 (Full PID for larger investments)

PART 2 – Delivery - To be updated quarterly after PID Approval (During Project Delivery)

Section 9 – Progress against the Project Plan						
<p>Please provide the spend (£) for this quarter and assign a confidence delivery status. Where ‘Off track’ or ‘Off track – intervention required’ is selected, an action plan must be provided to improve progress and ensure delivery of this investment</p>						
Period Covered:	Please select	Spend to date:	£	Confidence Delivery Status:	Please select	
Please review the following sections and tick when completed:		Section 4 – Benefits <input type="checkbox"/>	Section 5 – Upskilling <input type="checkbox"/>	Section 6 – Plan <input type="checkbox"/>	Section 7 – Evaluation <input type="checkbox"/>	Section 8 – Risk <input type="checkbox"/>
Progress Update:						
<ul style="list-style-type: none"> What have you achieved in this period? What has gone well / not well? What is the impact? What are you looking to achieve next period? 						
<p>If ‘Off track’ Amber or Red, what SMART actions are required to improve progress and ensure delivery of this investment?</p> <p>Please note that this MUST be completed if the project status is Red or Amber.</p>				Target Date	Select date	
Name of Person Completing Update:		Role of Person Completing Update:		Completion Date	Select date	

PART 3 – Evaluation - To be completed after the Project Deliverables have been achieved.

Section 10 – Evaluation Evidence Checklist			
Please tick to confirm each of the following has been completed and provide the date it was submitted to HEE SW PPMO along with the Name of the document which includes each section.			
	Complete	Sent to PPMO	Document Name / Link
Has evidence of the evaluation including methodology, who completed, and data gathered been documented?	<input type="checkbox"/>	Select date	
Has work been completed to map the impacts of this project to anticipated and achieved benefits?	<input type="checkbox"/>	Select date	
Has work been completed to detail how this change will now be incorporated into Business as Usual?	<input type="checkbox"/>	Select date	

HEE SW PPMO Internal use only:

Date Evidence Received by HEE PPMO:	Select date	Evidence location(s):	
Date Project Closed:	Select date	Closed by:	

Change Control Record

Change Control <i>(add additional rows as required)</i>				
Section	What has been changed?	Date of change	Change made by	HEE Project Lead Approval (Date Approved)
		Select date		
		Select date		
		Select date		
		Select date		
		Select date		
		Select date		
		Select date		
		Select date		
		Select date		

Additional Application Questions:

<p>Description of implementation methodology and timeline of the project</p>	<p>The post holder will be responsible for implementing simulations as part of student placements to enhance their learning and support achieving competencies. They will be responsible for working with the clinical teams to create a package of simulations for the students.</p> <p>The post holder will develop a multi stage multi-disciplinary simulation pathway to be run monthly across the somerset system.</p> <p>Timeline Recruitment – 31/10/21 Run first multi stage multi disciplinary simulation – 1/11/21 Run first placement with fully imbedded simulation learning – 28/2/22</p>
<p>Organisational resources to support project (Consider – mentoring arrangements, equipment, place of work, access to work computer)</p>	<p>The post holder will be integrated into the practice development team and simulation team. They will complete the trust based simulation train the trainer session and will engage with the weekly team meetings and will receive monthly supervision. They will work closely with the student practice facilitators who have an oversight of student placements to plan the simulation sessions.</p> <p>The trust already has existing equipment including a variety of simulation mannequins, an imaging phantom and access to 360 cameras. The trusts newly refurbished simulation suite will be opening shortly to offer a protected environment to organise/deliver simulations.</p> <p>A laptop will be supplied for the post holder.</p>
<p>Brief outline of the support from the Organisation’s leadership and from the leadership of the proposed clinical implementation area (should include a letter of support from an Executive Sponsor)</p>	<p>See letter submitted alongside this application</p>

<p>Outline of the chosen fellow, technician and/or other staff (Consider Level/grade, current role, background. Please provide details of their working week)</p>	<p>We would like to combine 2 applications to create a student simulation facilitator with an MDT focus. This will improve the recruitment pool to include all nursing and AHP colleagues.</p> <p>Due to the responsibilities of imbedding new practice across the system we would advertise this post as band 6 full time.</p> <p>The post holder will work Monday to Friday 8-4/9-5 with some flexibility to run in situ simulations early/later in the day to meet clinical demands.</p>
<p>Details of named mentor for the Fellow with a summary of their experience in simulation, quality improvement, human factors and patient safety</p>	<p>The MDT nurse student simulation facilitator will work under the supervision of Daniel Ashman, AHP practice facilitator lead. Daniel has experience in utilising simulated learning to support students on placement over the past year. During the COVID pandemic the trust has developed new initiatives to enable students to achieve competencies while on placement. Daniel has presented and shared best practice at the HEE SW Diagnostic radiography group, he was on the Digital panel at the Health Careers Live conference and has submitted the simulation placement to the CSP for posting on the placement models website.</p>
<p>Agreement that training on the iRIS platform will take place within 1 month of fellow/technician commencing post</p>	<p>Agreed</p>
<p>Agreement that all documents, scenarios and training items used during the project will be placed on the iRIS platform</p>	<p>Agreed</p>
<p>Agreement that contact will take place with the HEESWSN Network Liaison at least monthly</p>	<p>Agreed</p>
<p>Agreement that quarterly progress reports will be filed with HEESWSN via the Network Liaison</p>	<p>Agreed</p>
<p>Agreement that the fellow/technician and/or project lead will attend quarterly Network Meetings and other meetings for funded projects where possible</p>	<p>Agreed</p>

Agreement that the Fellow and Project lead will complete a detailed annual/end of project report and will present the project outcomes at the HEESWSN Simulation Network Conference (or other similar event)	Agreed
Cost of project (staffing costs, other costs, total costs)	£24,000

END OF APPLICATION