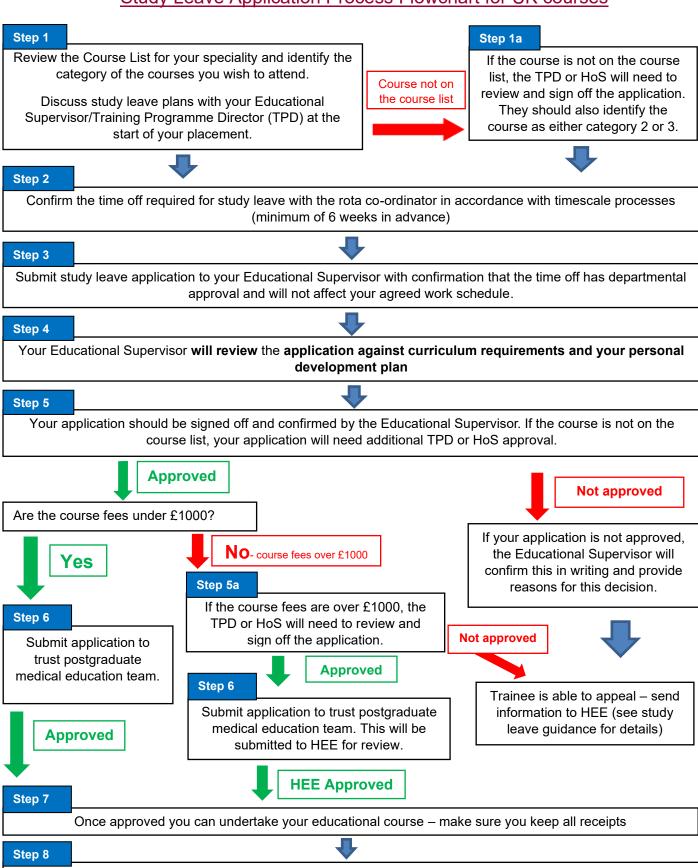




Study Leave Application Process Flowchart for UK courses



Submit an expense claim to your employing NHS Trust in accordance with timescale processes (within 6 weeks of attending the course no later than 3 months) and provide proof of attendance and receipts.

Step 9



Payment will be made to the trainee via the Trust payroll in line with Trust's reimbursement processes.