**HEE Quality Intervention Agenda**

**Date**

**Trust Name and Location**

**Panel**

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| **HEE Visiting Team** | **Education Provider – lead personnel** |
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**Agenda**

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| 08:45 | Arrival and pre-meet | Panel Team Meeting |
| 09:50 | Session one | Education Provider Presentation |
|  |  | **Panel A (Learning Environment)** | **Panel B (Learning Environment)** | **Panel C (Learning Environment)** | **Panel D (Educational Infrastructure)** |
| 10:15 | Session two | Learners – pre registration  | Learners – pre registration | Learners – pre registration | Interviews (Clinical Skills, Libraries etc...) |
| **11:00** | **Refreshment break** | **Panel working break** |
| 11:15 | Session three | Learners – post registration  | Learners – post registration | Learners – post registration | View of facilities |
| **12:00** | **Lunch** | **Panel working lunch** |
| 12:45 | Session four | Educators | Educators | Educators | Interviews (Education Centre and Finance sessions) |
| 13:15 | Session five | Showcase sessions |
| 14:15 | Session six | Panel meet to agree conclusions and collate feedback |
| 15:30 | Feedback | Feedback session |
| **16:00** | **Close** |  |